Lesson plan

Class - Introducing Health Professionals to Online Continuing Education Learning

Goal – Upon completion of the class, students will comprehend the basics of online classroom navigation and learning.

Lesson overview – This is a two hour class on campus. Learners will discuss their current knowledge, skills, and feelings about computers and online learning. Learners will then by provided assistance to access a specific online class designed for these learners with guided practice.

Objectives – Learners will be able to demonstrate the following:

1. Describe at least two different types of online learning classes. (Knowledge)
2. Describe what is required to be a successful online learner. (Knowledge)
3. Send an email within the online classroom environment. (Skill)
4. Open a lesson within the online classroom environment. (Skill)
5. Respond to a question within the online classroom environment. (Skill)

Learners (audience) – Health care professionals desiring to learn how to access and complete an online class.

Where – Computer lab at XXXXXXX State College. Building 352, room 301.

When – March 11, 2014. 7-9 pm.

Materials – Sufficient quantity for one per student - computers with access to the online class, desks, and chairs. Sign in sheet, overhead screen, white board, markers, and handouts. IT support person available and in attendance.

Activities:

Introduction (Assessment of the learners – Discussion – Med involvement) – 20 minutes

What do you currently know about computers and online learning? (Knowledge)

Who uses Facebook, email, or eBay? (Skill)

What concerns or scares you about computers and online learning? (Affective)

What do you want to learn in this class? (Review and revise objectives as needed).

How fast are online classes growing – and why?

What are some of the different types of online classes? (Handout)

What are the advantages and disadvantages to learning online? (Handout)

What does it take to be a successful online learner? (Handout)

Introduce the online classroom via overhead projector. Point out major navigation points and help resources.

Practice (Activities / Simulation – High involvement)- 80 minutes (with 10 minute break)

Topics –

Assist students to turn on the computer, access the site, enter user ID and password.

Guided practice – Course Home / Welcome page, Terms of Use.

Locate Help link and contact information.

Access Content Link and class structure on left side of page.

Access and play audiovisual content.

Open and navigate Frequently Asked Questions.

Student Introductions – enter response.

Open lesson. Click on literature. Provide written response to discussion question.

Access and interact with -Quiz, Evaluation, Email another student in the class.

Complete the quiz and evaluation within the online class.

Reflection – 10 minutes

What does this have in common with what you have done with computers before?

What do you think of the online interaction with other students?

What do you think of the activities in the lesson?

Transfer of learning – online class will be kept open for a week to allow students to practice within the environment.

Evaluation - Review of objectives. Questions and answers. Complete the evaluation form. 10 minutes